



BOARD OF DIRECTORS REPORT, 2010 - 2011

Debby Shoctor, President

It's been another jam-packed year here at the ASA, starting with our fabulous conference in Banff last May. We all had a marvelous time in the mountains, enjoying the fresh alpine air, the great food, company, and excellent keynote speakers Dr. Daniel Caron and Terry Cook. After that, it was off to Halifax for the annual Association of Canadian Archivists Conference, where we got to enjoy the fresh sea air, excellent speakers and programs, great networking opportunities and the historical sights and sounds of Halifax. Although there were not as many Albertan archivists in attendance as last year in Calgary, we still managed to send a strong contingent.

After a short summer, we started the year off with a bang in October in Calgary with Archives Week, celebrating "Growing Up Albertan," with a gorgeous calendar and kick-off event at Lougheed House, featuring local historian and one of the people responsible for the restoration of Lougheed House, Trudy Cowan, who was our keynote speaker. This event coincided with many local events across the Province, and with our fabulous on-line exhibition created by Chris Heazell of the Glenbow Museum and Archives. This year, the Communications Committee has selected colour as a theme for our exhibit and calendar, so if you haven't

already done so, comb your collections for early colour photographs, postcards, etc., and send them in to Chris. This should be our best calendar yet!

Also in the fall, we held our Archives Institute and fall workshop, "Archivemata." In addition this year, the AFROG group of religious and faith-based archives held their first-ever conference at McDougall United Church, arranged by Tim O'Grady. This was an excellent opportunity for local archivists from smaller archives to receive some much-needed training as well as networking and information. Presenters included Terry O'Riordan, Judy Kovacs and Michael Gourlie from

the ASA, and a great day was had by all.

Then it was grants time, and Leslie Pearson of the South Peace Archives, Chair of the Grants Committee, led her people through the difficult process of reviewing the grant applications for the ASA's Access to Holdings Grants, as well as the National Archives Development Grants. It was made even more difficult this year by a prolonged delay in the funding from both the CCA and AHRF – for a while there we didn't know if our funding was being cut, or even coming through at all, but in the end,



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archives

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The Archives Society of Alberta is supported in part by a grant from the Alberta Historical Resources Foundation.

everything worked out, and the grants money was distributed. Of course, there were many more applications than there was money to give, which is always a struggle, but many worthwhile projects were funded. Thank you to Leslie and her committee for all of their hard work on this.

On a cold January day, Michael and I went off in a blizzard to meet with the Hon. Lindsay Blackett, Minister of Culture and Community Spirit, to tell him about the great work we do. Our report was well-received, and he even joked with us about whether his mother should archive his old kindergarten report cards. We left with the feeling that he better understood and appreciated the role of Archives in the cultural heritage of Alberta.

Our Board meetings were made even more pleasant this year because they were held in the ASA's new offices on 124th Street, which are modern, sunny and very nicely decorated. Michael and Carrie moved in at the start of July, and they are both enjoying their new space. We also gained two new part-time staffers this year, Gemma Zarrillo in accounting and Carrie-Anne Lunde as the ANA database manager, and we have had the pleasure of their company since the summer. However, we have re-activated Mandi Wisheu as our consultant-at-large for next year's ASA conference, which I am pleased to announce, will be held at the University of Calgary next June.

This spring, we held a very successful workshop on Social Media for Archives, presented by our own Braden Cannon, and hosted another successful Archives Institute at the University of Calgary during the second week in May. And there are yet more conferences to report on! I recently attended the Alberta Genealogical Society Conference, held here in Edmonton at the Chateau Louis Hotel on April 16th and 17th. We sponsored a table and a refreshment break, and both Michael and I attended. I have never been to a genealogical conference, but I have to say it was very interesting. I attended a very interesting session on Google Earth and all its uses, including overlay of historical maps, as well as two sessions by Forensic Genealogist Colleen Fitzpatrick from New Orleans, who was fascinating. She gave a workshop on forensic analysis of historical photographs, which was very useful, as well as a talk on how she debunked several Holocaust hoaxes. I actually think we could learn something from these genealogists...

Up next is the 2011 ACA conference in Toronto, at which Michael and I, along with Dr. Ellen Sheinberg of the Archives of Ontario, will be presenting a session on "Oddities in the Archives," which we hope will pique the interest of the attendees. We are even offering a prize for the most unusual item to be found in an archives, so keep tuned-in for that announcement. In July, we are helping to organize the ICA-SUV (International Council of Archives-Section on University and Research Institution Archives) conference which will be held at the University of Alberta in July. We are also one of the sponsoring organizations for that conference, along with the Provincial Archives of Alberta.

And finally, congratulations are in order for Kathryn Ivany, who has been appointed City of Edmonton Archivist, and for University of Alberta Archivist Raymond Frogner and Jessica King who are engaged to be married, and our Administrative Coordinator Carrie Herrick-Fitzgerald and her husband Daniel Fitzgerald, who are expecting their first child!

'Til next time, have a great summer

Executive Director/Archives Advisor's Report, 2010 - 2011

Michael Gourlie, Executive Director/Archives Advisor

The Executive Director / Archives Advisor oversees aspects of the ASA's day-to-day operations and provides advice about best practices in archival administration to developing and established archival programs. These combined roles contributed to a wide variety of activities completed in 2010-2011.



ADVISORY SERVICES

The demand for the ASA's Advisory Services Program remained strong in 2010-2011. The statistical analysis of the types of inquiries follows this report.

The onsite visit continues to bring the advisory services program to the institutions seeking advice about archival practices. In addition to less formal visits to institutional members throughout the year, there were seven site visits to non-member institutions: Edmonton Police Service, Pro Coro Choir, Barrhead Museum, Canadian Aberdeen Angus Association, St. Stephen's College, St. Anthony's Ukrainian Orthodox Church, and Taylor College and Seminary. The number of formal site visits has remained somewhat stable in recent years, and every institution requesting a site visit has been accommodated.

- Writing proposals for and coordinating projects funded through the National Archival Development Program, including the Cooperative Arrangement and Description project and Archives Week 2011.
- Representing the ASA at various events, including the Archives Advisor's summit in Ottawa, the Association of Canadian Archivists conference, and the Alberta Women's Memory Project.
- Conducting a review of the Access to Holdings grants program.
- Surveying Alberta's museums community regarding their archival holdings, policies, and procedures.

ADDITIONAL INITIATIVES

The overall numbers of inquiries and site visits in the advisory services program increased compared to the previous year, but there were also other activities that were undertaken during 2010-2011. These initiatives included:

- Co-teaching the 2010 Archives Institute at the Provincial Archives of Alberta.
- Attending Board and Committee meetings to provide whatever support was required.
- Coordinating the 2010 Banff conference with the ASA Secretariat.
- Producing a column for the ASA newsletter.

The coming year will bring new projects, additional site visits, and public awareness initiatives to assist in the development of Alberta's archival community. I look forward to your calls and emails. Thanks to the Board members, Committee chairs, the ASA secretariat, and all the ASA members who have been so helpful this past year.

Archives Advisory Services: Statistical Analysis

April 1, 2010-March 31, 2011

	<u>2010-2011</u>	<u>2009-2010</u>
Total inquiries	230	222
Member / Non-member	135/95	123 / 99
Email / Other methods	182/48	180 / 42

Subjects

Appraisal and acquisition	9	12
Archival processing	8	11
Description	5	9
Preservation	18	6
Member institutions	5	2
Contribution/grant applications	38	27
Membership	20	23
Technical advice and assistance	14	12
Digitization	5	3
Development of policy/procedure	26	38
Other: Redirected search questions	12	18
Other: Professional Development	52	45
Other: Contractors	6	7
Other: Promotional activities	12	9
TOTAL	230	222
Total Site Visits	16	22
Member / Non-member	9/7	10/12

Duration

One hour or less	2	3
Between 1 and 2 hours	6	4
Between 2 hours and ½ day	6	11
Full day	2	4
TOTAL	16	22

Education Committee Report, 2010 - 2011

Raymond Frogner, Chair

One of the objectives of the Archives Society of Alberta is “to encourage and develop archival skills among those engaged in archival work by holding seminars and workshops on archival principals and practices.” In 2010-2011, the ASA undertook a number of activities meet this objective.

Fundamental Archival Education

The main activity in this area of the education program was the delivery of the annual Archives Institute:

Course: Archives Institute
Location: Provincial Archives of Alberta
Dates: May 31-June 5, 2010
Instructors: Michael Gourlie, Susan Stanton, Karen Simonson, Alison Freake and Terry O’Riordan
Participants: 18

The ASA would like to thank the Provincial Archives of Alberta for the use of its facilities and for PAA staff for assisting with local arrangements.

The scheduling of the 2011 Institute allows for a preliminary report on its statistics:

Course: Archives Institute
Location: University of Calgary
Dates: May 9-14, 2011
Instructors: Michael Gourlie, Karen Buckley, Janet McMaster, Alison Freake and Jonathan Davidson
Participants: 15

The ASA would like to thank the University of Calgary for the use of its facilities and the staff of University Archives for assisting with local arrangements.

Special Topics Workshops

Course: Archivematica: Digital Preservation
Location: University of Calgary
Dates: November 5, 2010
Instructor: Peter van Garderen, Artefactual Systems
Participants: 19

Course: Social Media for Archives
Location: Provincial Archives of Alberta
Dates: March 18, 2011
Instructor: Braden Cannon, University of Calgary
Participants: 16

The dates and topics of future Special Topics workshops will be announced shortly.

COMMUNICATIONS COMMITTEE REPORT, 2010 - 2011

Terry O’Riordan, Chair

2010 was a growth year for the ASA’s Communications Committee. At our planning meeting in 2009, the committee discussed the ways of growing the presence of the ASA and the member institutions. We looked at what we’re already doing well – like the calendar and the virtual display – and at what could use some development – like Archives Week.

Instead of changing the Virtual Display and the Calendar, we decided that a transformation of Archives Week had the best potential to accomplish our goal of growth. We thought the best way to re-launch Archives Week was for the ASA to support the innovations of institutions by providing sponsorship, advertising, and other support as necessary. As an initial experiment with a renewed Archives Week, we had some success, but we are still looking to grow to include more partners, more events, and more profile. We plan to continue rebuilding Archives Week this year, and look forward to more institutional participation.

For the upcoming year, the theme is “Archives In Living Colour.” This year we want to shed the image of archives as a home to black and white documents and photographs, and replace it with the vibrancy of our colour holdings. Whether it is colourful documents, diaries, or journals, or photographs, documentary art, or posters, we want it all. Show your colours, and be creative.

Last year’s theme for the Virtual Exhibit and Calendar was “Growing Up Albertan” and it focused on children and childhood. As always we had tremendous participation from archival institutions across the province. With over 100 good photographs to select from, narrowing the calendar images down to 22 was a challenge. Fortunately, the Virtual Display – which links off the ASA’s main site – will continue to host all the submitted images.

ARCHIVES NETWORK OF ALBERTA (ANA) COMMITTEE REPORT, 2010 - 2011

Braden Cannon, Chair

The ANA Committee is responsible for providing leadership and guidance in the development, maintenance and management of the Archives Network of Alberta. This includes overall responsibility for the maintenance and development of existing and future databases and the ASA's website, as well as the coordination of provincial, regional and national network-related activities, and the promotion of professional standards.

The ANA Committee has been involved in a number of different activities over the past year:

Supervision of Databases – Our databases continue to grow on a monthly basis. As of March 30, 2011, they contained the following records:

- | | |
|--|---------------|
| • ANA Database (fonds level descriptions) | 12,728 |
| • Alberta InSight (digitized images) | 42,797 |
| • Alberta InWord (digitized textual records) | 2,103 |

National and Regional Databases - The Archives Society of Alberta continues to be a regular contributor to ArchivesCanada.ca (national database of fonds level descriptions). The ASA continues to host both the Yukon Archival Union List (YAUL) and Northwest Territories Archival Network (NWTAN).

User Statistics - Databases– The number of user sessions in the databases is monitored on a quarterly basis. The number of user sessions continues to grow. The total number of user sessions in the Cinemage databases for the 2010/11 year was **196,995** (vs. **269,429** for the previous year.)

ASA Website –The web site continues to be widely used. A review of the web site statistics shows that there were a total of **125,896** page views recorded for the past year. (This is up from the previous year's total page views of **115,841**.)

My thanks to ANA Committee members Andriy Chernevych, Sharry Watson, Elizabeth Walker, Jane Bowe-McCarthy (board liaison) and Michael Gourlie.

GRANTS COMMITTEE REPORT, 2010 - 2011

Leslie Pearson Chair

For the 2011-2012 funding year, the ASA Grants Committee recommended 21 projects from 15 institutions and the ASA, for a total of \$158,476.62.

The Grants Committee met in Edmonton on January 30, 2011 to adjudicate the ASA Access to Holdings and National Archival Development Program (NADP) grant applications submitted by 24 institutions. In the weeks prior to the meeting, committee members completed scoring sheets for each grant application and at the meeting these scores were averaged and discussed and the projects ranked. Both programs were very well subscribed this year, which unfortunately meant that we were unable to recommend funding for many quality projects. In an attempt to address some of the concerns raised in the Access to Holdings Program Review conducted in 2010, additional detail has been provided in notification letters this year on why an institution's application may not have been successful.

The Grants Committee gratefully acknowledges the Alberta Historical Resources Foundation (AHRF) and Library and Archives Canada through the Canadian Council of Archives, without whose financial support the ASA would be unable to offer these grant programs.

ASA Access to Holdings 2011-2012

The ASA was able to offer a larger funding envelope for the Access to Holdings Program this year with individual projects funded to a maximum of \$7500. A total of 25 applications were received. Of these, 12 projects were approved for funding for a total of \$75,001.62.

Institution Name	Project Title	Amount
Town of Okotoks Museum and Archives	Dinton Women's Institute fonds	\$3,079.13
Musee Heritage Museum and Archives	St. Albert Historical Photograph project	\$7,500.08
University of Calgary Archives	Arts and Science small fonds arrangement and description project	\$7,500.60
Glenbow Archives	Royal Arch Masons, Grand Chapter of Alberta arrangement and description project	\$7,500.00
College of Registered Nurses Museum and Archives	Digitization of Audio Holdings	\$7,139.00
University of Calgary Archives	General Faculties Council "Big Four" Committee Arrangement and Description Project	\$3,795.30
The Jewish Archives and Historical Society of Edmonton and Northern Alberta	Digitization of Oral History Collection	\$7,108.00
The Banff Centre, Paul D. Fleck Library and Archives	Zoltan Szekely fonds and research collection – Arrangement and Description	\$6,839.00
SAIT Archives	100 Years of SAIT: An Archival Digitization Project	\$7,472.85
Peace River Museum, Archives and Mackenzie Centre	Fonds Creation Project	\$7,437.00
University of Alberta Archives	Fringe Theatre Adventures fonds Arrangement, Description and Digitization of Selected Graphic Materials	\$5,880.00
Whyte Museum of the Canadian Rockies, Archives & Library	Bruno Engler fonds digitization project	\$3,750.66
Total Approved for Funding		\$75,001.62

National Archival Development Program 2011-2012

A total of 12 applications were received. Of these, 9 projects were recommended for funding for a total of \$83,475.00. All applications and the Committee's rankings and recommendations on projects to be funded were forwarded to the Canadian Council of Archives in Ottawa for final adjudication. The ASA's Access to Holdings budget is matched in the NADP project (Cooperative Arrangement and Description Project) to increase the number of Access to Holdings projects able to be funded.

Institution Name	Project Title	NADP Request
University of Calgary Archives	Dr. David Lewis fonds arrangement and description project	\$10,725.00
Glenbow Archives	Arctic Petroleum Operators' Association	\$3,900.00
Provincial Archives of Alberta	Migration of Videotape Holdings to Digital Formats	\$15,665.00
South Peace Regional Archives	Cold Storage Project for Photographic Material	\$3,449.60
Museum of the Highwood	Highwood Fonds Level Description Project	\$6,580.00
Provincial Archives of Alberta	Access to Campbell, Garneau Studio and Oliver Studio fonds	\$10,000.00
City of Wetaskiwin Archives	Stan Reynolds fonds processing	\$5,137.50
Archives Society of Alberta	Cooperative Arrangement and Description Project	\$23,017.90
Archives Society of Alberta	Archives Week 2011	\$5,000.00
	Total Recommended for Funding	\$83,475.00

MEMBERS OF THE BOARD OF DIRECTORS 2010 - 2011

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Leslie Pearson South Peace Regional Archives	Institutional Member-at-Large

ASA STAFF/CONTRACTORS 2010 - 2011

Michael Gourlie	Executive Director/Archives Advisor
Carrie Herrick-Fitzgerald	Member Services Manager
Gemma Zarrillo	Financial Coordinator
Carrie-Ann Lunde	Database Administrator

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Sharry Watson
Elizabeth Walker
Jane Bowe-McCarthy (board
liaison)
Michael Gourlie

CALL FOR PAPERS – ASA 2012 BIENNIAL CONFERENCE

MEMORY IN ARCHIVE, ARCHIVE OF MEMORY

May 24-26, 2012
University of Calgary

Keynote Speaker:

Verne Harris, Head, Memory Programme

NELSON MANDELA FOUNDATION

In both professional and popular discourses, the concepts of 'memory' and 'archive' tend to be held in an uncomfortable relation of separation. The former is usually associated with notions of fluidity, transience, subjectivity and narrativity; the latter with notions of stability, durability, objectivity and evidence. Over the last thirty years 'memory' has emerged as a field of specialist knowledge and expertise, most often linked to the processes and discourses of transitional justice, dialogue theory, psychotherapy, oral history and indigenous knowledge. Engagement between this emerging body of knowledge and practice, on the one hand, and archivy on the other, has been limited. It is the premise of this Conference that more extensive and robust engagement between these domains would be mutually enriching. This Conference seeks to explore the nexuses between 'memory' and 'archive', and invites interdisciplinary (and non-disciplinary) perspectives. It invites consideration of memory as always at play in archive, and archive as always at play in memory. It invites contemplation of the forgetting implicated in all remembering. It posits processes of remembering and forgetting as fundamental shapers of archive.

We welcome proposals addressing any of these issues, and more, on a theoretical or practical level, as case studies, papers, roundtables, debates, or panels.

The deadline for submitting conference proposals is FRIDAY, SEPTEMBER 30, 2011. Please send submissions (one page maximum) electronically (the preferred format) to mgourlie@shaw.ca or by mail to PO Box 4067, South Edmonton PO, Edmonton, AB T6E 4S8.

2011 Archives Week

Mark your calendar! This year's Archives Week is **October 1-8, 2011**. Expect a colourful week as Alberta's archives celebrate "Archives in Living Colour," a break from our traditional black and white images in honour of the ASA's fifth Archives Week calendar.

Start planning your Archives Week events now! If you have Archives Week events at your institution, please let the ASA Secretariat know by emailing mgourlie@shaw.ca so we can include references to your events in ASA publications and press releases. And watch the listserv for additional Archives Week news as it becomes available.

SUBMISSIONS,
QUESTIONS AND
SUGGESTIONS

The **Archives Society of Alberta News** is published quarterly by the Archives Society of Alberta. Submissions, questions and suggestions should be directed to the Newsletter Editor c/o:
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Individuals and institutions are encouraged to submit articles, reviews, reports, photographs or letters to the editor to the **Archives Society of Alberta News**, Issues #1, 2, and 3. Submissions are preferred in electronic format as Word files for textual submissions, or as JPG files for graphic submissions.

Please note:

Issue #4 is reserved for Annual Reports of the Society and its committees.

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ARCHIVES SOCIETY OF ALBERTA MEMBERSHIP
APPLICATION 2011 – 2012

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TYPE OF MEMBERSHIP

Please Check

Archives Employee \$50.00

Students, Volunteers, Seniors. \$25.00

Associate Institutional Member \$75.00

Institutional Member (Please contact the ASA for further information)

Yes, I would like to volunteer for an ASA Committee

Credit Card No. _____
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signature _____

Please make cheque or money order payable to the **Archives Society of Alberta** and mail to:

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