

Funding assistance for travel to attend professional development opportunities is provided through a contribution from the Alberta Historical Resources Foundation (AHRF). Please complete the eligibility section and review the eligibility exclusions below. Applications must be received a minimum of fourteen (14) days prior to the commencement of the professional development opportunity.

Name _____
 Mailing Address _____
 City _____ Prov _____ Postal Code _____
 Phone _____ Fax _____
 Email _____
 Course/Conference _____ Dates _____

To be eligible for travel assistance, I confirm that: (please √)

- I am an individual member of the ASA in good standing as of May 15th for the current membership year.
- I am an Alberta resident.
- I will register as a full conference/course registrant for the professional development opportunity.

Each applicant is encouraged to seek funding from other sources including his/her employer.

Anticipated Eligible Travel costs:

Mileage _____ kms @ \$0.435 per km \$ _____
 Transportation (bus/plane (max \$700)/train/taxi) \$ _____
 Accommodation _____ nights @ \$125/night \$ _____
 Host Gift (maximum \$25 for entire stay) \$ _____
 Meals (maximum of \$50/day) \$ _____
TOTAL ANTICIPATED COSTS \$ _____
AMOUNT FUNDED BY INSTITUTION (less) \$ _____

X 50% _____

AMOUNT REQUESTED BY MEMBER \$ _____

I confirm that I meet the eligibility requirements.

Signature _____

Eligibility Exclusions

- Honorary, complimentary or institutional members (any person representing an institutional member who is not an individual member) are excluded.
- Only one recipient is eligible per shared vehicle for mileage costs.
- Applicants may claim for either accommodation or host gift expenses but not both.
- Mileage is excluded to those members who are traveling in vehicles owned by their institution.
- Registration costs are excluded in all cases.