

## Grants Adjudication Score Sheet: Access to Holdings 2019-2020

*Each grant application will be scored out of 100 as indicated on this score sheet. Give highest scores to the best responses. Please make notes to explain the scoring as necessary.*

Criteria	Points
<b>B:</b> Receipt of funding in the previous year of the Access to Holdings Program? [No – 5/5, Yes 0/5]	/5
<b>B:</b> Participation in ASA activities in the preceding year [0 activities – 0/5, 1 activity – 2/5, 2 activities – 3/5, 3+ activities – 5/5]	/5
<b>C2:</b> Is the project clearly explained in adequate detail?	/15
<b>C3:</b> Does the applicant explain how the project will positively impact the archives and its users/community?	/10
<b>C3:</b> Does the applicant explain how the outcome of the project contributes to ASA’s objectives of improving access to and or awareness of archives? If applicable, does it contribute to AOR?	/10
<b>C4:</b> Does the job description(s) for the personnel involved in this work match the level of qualifications required?	/10
<b>C6:</b> Does the project use appropriate standards?	/10
<b>C7:</b> Does the applicant identify potential risks with the proposed project and appropriately address how those risks could be mitigated?	/5
<b>C8:</b> Does the applicant know what would make the proposed project successful and have a planned method to evaluate success (increased description, surveys, focus groups, increased users, etc.)	/5
<b>D:</b> Is the timeline for the project clear and achievable?	/15
<b>E:</b> Is the budget realistic?	/10
<b>Total points</b>	<b>/100</b>