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Box 22

2024-2025

Annual Report

President's Report



Philip Pype

“ There is a desire to continue to grow the Archives Society of Alberta ... ”

– Philip Pype

The Archives Society of Alberta has again had a very busy year. For purposes of reporting, I will keep items at a very summary level as details are in various other reports.

The ASA Board met 5 times in 2024-2025 (June, September, November, January and March). All meetings were virtually by Zoom. The Board did gather in person in the spring of 2025 for a Strategic Planning Session.

Much focus at the Board and committee levels this year has been reviewing and updating policies, procedures and Terms of References. This is to ensure consistency in operations moving forward, as well as ensuring that we have been meeting our obligations. These reviews will continue into the 2025-2026 year. This includes proposed updates to the ASA's Bylaws as well as policies around Records Retention, Board Meeting Procedures, Alberta on Record policy, and terms of reference for committees.

As indicated, the ASA Board and staff also gathered to undertake Strategic Planning, setting direction for the organization for approximately the next five years. This was over-all a very positive experience as the Society has momentum on several fronts.

There is a desire to continue to grow the Archives Society of Alberta, offer more resources to a more diverse membership while not exhausting staff, volunteers, or financial resources.

The Archives Society of Alberta has always provided services for our individual and institutional members. This is something we will always continue to do.

The ASA has also been advocating for our members and the archives profession. Tighter government budgets, the need to address societal realities (including but not limited to Truth and Reconciliation), changing technological environments, and evolving regulatory environments make this role very important. For example, in December 2024 the ASA expressed concerns about Alberta's changes to Freedom of Information and Protection of Privacy legislation through Bills 33 and 34.

As President of the Archives Society of Alberta, I am pleased to work with an organization loaded with immense talent and passion for Archives, working for the profession as well as for the public we serve.

Executive Director's Report



Rene Georgopolis

For the 2024–2025 year, our programs and services were staffed by 7 employees and contractors. In addition to our regular programs and services, we engaged in two extra initiatives this year. The extra projects included:

Indigenous Archives Project

Adrienne Larocque and Jesse Carson continued and completed their work on the Supporting Indigenous Archives Project. During this project, we completed a Needs Assessment Report after holding 4 engagement sessions with Indigenous communities throughout the province. Most of the sessions included opening words by and Elder as well as involvement by those working or interested in doing archival work at Indigenous archives. We also offered a 4-day pilot course to University Blue Quills – Indigenous Archives Training.

Strategic Planning

Toward the end of this fiscal year, we worked on a strategic framework to guide ASA's work over the next 5 years. Our new vision, mission and goals are highlighted in this report. We would like to note that our work on supporting Indigenous archives is a priority in our planning and is in response to the needs assessment report that we completed this year.

Our core programs and services are highlighted in this report.

Strategic Framework

Vision

Archival work in Alberta is supported and championed.

Mission

We support the work of our members to meet the archival needs of their stakeholders.

Goals

Capacity

Both Alberta's archival community and the ASA have access to the tools and networks needed to successfully address challenges.

Advocacy

The value of archives is promoted and cultivated, and the value of the ASA is clear to the society's members and partners.

Engagement

Alberta's archival community grows through relationship building and professional development.

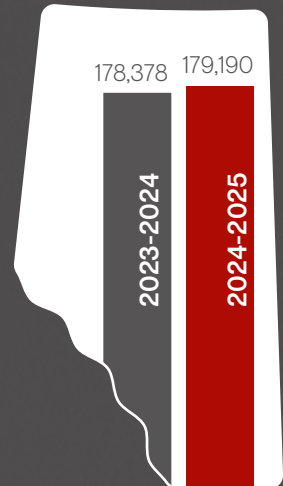
Reconciliation

The ASA and its members understand the important relationship between archival work and reconciliation, supporting self-determination and capacity building for Indigenous communities to acquire and preserve their records.

2025-2030



ASA hosts a database, Alberta On Record (AOR), which showcases the archival collections of our institutional member archives. As a benefit of membership at the ASA, this database allows the province's archives to make their collections publicly available online. Due to a transition in Google Analytics, we do not have accurate statistics for the 2023-2024 year. Our archival description amount has remained flat and the numbers reflect the fact that some of our members are working on updating old archival descriptions and removing dated content. AOR is also undergoing a new design which is projected to be completed in 2026.



Year	Page Views	Users	Archival Descriptions
2023-2024	no data	no data	178,378
2024-2025	158,103	43,580	179,190

Professional Development

67 People Attended our Professional Development Events.

To support archival work in Alberta, ASA offered professional development opportunities as we do every year. All our workshops and the Institute were delivered in-person this year.

■ Excellent Archival Reference Workshop

Dates: May 21 to May 22, 2024
Instructor: Robin Katz
Location: Calgary Public Library and City of Calgary
Cost: \$250 members; \$300 non-members
Participants: 15

■ Pilot Indigenous Archives Training

Dates: May 28, 2024 to May 31, 2024
Location: ASA Office in Edmonton
Cost: Complimentary for UnBQ member nations only
Participants: 16

■ CCI Care and Handling of Photographic Materials Workshop

Date: January 29 and 30, 2025
Instructor: Marie-Lou Beauchamp, CCI Conservator of Photographs and Archival Documents and Christine McNair, CCI Book Conservator
Location: ASA Office in Edmonton
Cost: \$250 members; \$350 non-members
Participants: 20

■ Archives Institute

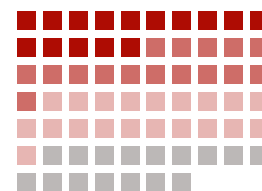
Dates: October 21, 2024 to October 26, 2024
Instructor: Rene Georgopolis with guest instructors Dylan Bremner and Alison Freake
Location: ASA Office, Edmonton
Cost: \$800 members; \$1000 non-members
Participants: 16



CCI Care and Handling of Photographic Materials Workshop

67

Total Attendees



Grants and Bursaries

5 members received professional development grants.

Professional Development Travel Assistance

Recipients

No recipients applied to the PDTA for 2024-2025

Bursary

Our bursary supports graduate students enrolled in archival science programs.

Recipients

Emma Hutchinson

MA Archival Studies Candidate, UM (\$1500)

Kaydence Redding

MAS Candidate, UBC (\$1500)

Stephanie Weber

MAS/LIS Candidate, UBC (\$1500)

Rae Zhang

MI Candidate, UofT (\$1500)

Education Program Travel Assistance

EPTA supports travel associated with ASA workshops and the Institute.

Recipients

Heidi Bieganek

Archives Institute (\$995)



Advisory Services

ASA offers advisory services to provide professional support to archives and aspiring archives in the province. We answer questions related to all aspects of archival work and provide recommendations and site visits.

Site Visits

7 Site Visits to Members:

- Princess Patricia Light Infantry Museum and Archives
- Ambrose University
- Red Deer Archives
- Mount Royal University Archives
- University of Alberta Archives
- City of Edmonton Archives
- Loyal Edmonton Regiment Museum Archives

2 Site Visits to Non-Members:

- Alberta Beach Museum
- Lacombe Museum and Archives



The subjects of questions we answered via advisory services:

Advising Questions by Subject



Advocacy and Outreach

The committee continued to work on its advocacy toolkit. The toolkit will be available to our membership soon.

Indigenous Archives

To determine the needs of Indigenous Archives in Alberta, ASA offered 5 engagement sessions around the province. 34 individuals representing 20 Indigenous communities completed surveys from the engagement sessions. From the sessions, we have summarized the recommendations for supports in our [Supporting Indigenous Archives in Alberta, Needs Assessment Report](#).

Awards

We re-worked our Awards program to include new awards in addition to our long-running Alan D Ridge Publication award. The [new awards](#) include Volunteer, Outreach and What the Fonds. This year, we awarded the following:

Honourary Life Membership

Leslie Latta

Outreach Award

Community Outreach Initiative, City of Edmonton Archives



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People

Membership

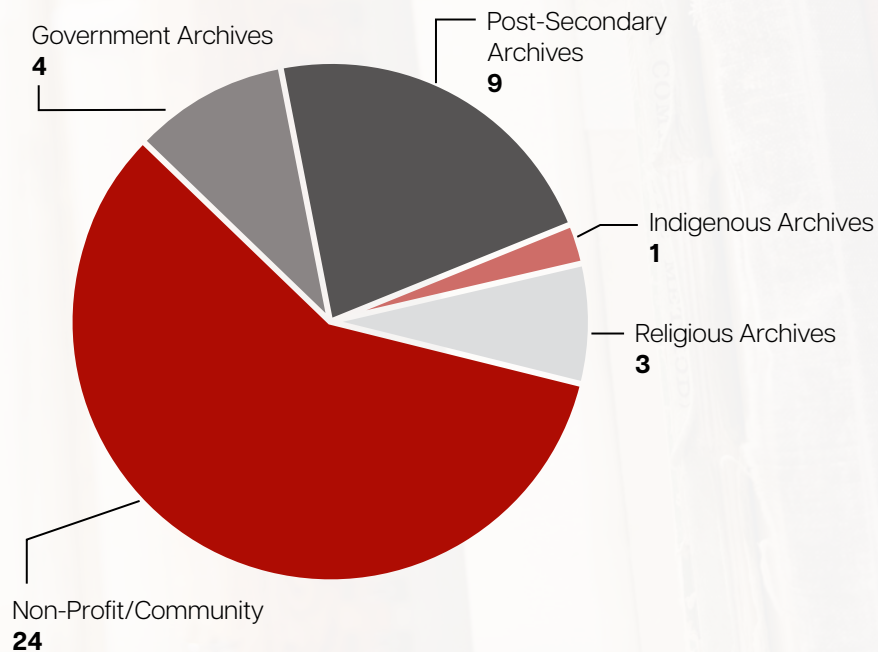
Our membership numbers increased by 12%

Member Type	2023-2024	2024-2025
Individual	99	119
Associate Institutional	10	9
Institutional	42	42
Honourary	8	9
TOTAL	159	179

Our institutional members include the following archives:

We welcomed the Jewish Archives and Historical Society of Southern Alberta as a new institutional member this year. We also lost the Alberta Health Services Archives due to restructuring. Our membership make-up is as follows:

Institutional Membership – Types of Archives



Volunteers

Year	Number of Volunteers	Number of Hours
2023-2024	18	280
2024-2025	18	412.5



SOLDIER SERVICE
Department of
Edmonton Regt.
Williamson Bull
EDMONTON, October

The Tax Collector,
City of EDMONTON...

Dear Sir:-

RE: NAME _____
ADDRESS _____
CITY _____
PROV. _____
COUNTRY _____
No. _____
P.O. No. _____

archives
SOCIETY OF ALBERTA