

Funding assistance for travel to the biennial ASA Conference and AGM is provided through a contribution from the Government of Alberta. Please complete the eligibility section and review the eligibility exclusions below.

Name

Mailing Address

City

Prov

Postal Code

Phone

Email

To be eligible for travel assistance, I confirm that: (please ✓)

I am an individual member of the ASA in good standing as of May 15th for the current membership year.

I am an Alberta resident.

I have registered as a Full Conference registrant and will attend the full ASA conference and ASA AGM and/or am presenting in a conference session.

Each applicant is encouraged to seek funding from other sources including his/her employer.

Eligible Travel costs:

Mileage _____ kms @ \$0.72 per km =	\$
Transportation (bus/plane/train/taxi)	\$
Accommodation _____ nights @\$125/night	\$
Host Gift (maximum of \$25 for entire stay)	\$
TOTAL COSTS	\$ _____

Original receipts for commercial transportation, host gift and accommodation are required with the submission of the application. Applicants may claim for either accommodation or host gift expenses but not both.

I confirm that I meet the eligibility requirements and certify the information provided in this request to be true, complete and accurate.

Signature _____

Eligibility Exclusions:

- Honorary, complimentary or institutional members (any person representing an institutional member who is not an individual member) are excluded.
- Only one recipient is eligible per shared vehicle for mileage costs.
- Mileage is excluded to those members who are traveling in vehicles owned by their institution.

Grants Distribution Principles:

- Applications must be received within thirty (30) days of the end of the conference.
- The amount of each grant may be pro-rated according to the number of applicants and the total amount of assistance requested.
- Preference will be given to those applicants who have made volunteer contributions to the ASA or the archival community in the past 3 membership years. Please indicate your contribution(s):